MINUTES OF MEETING
THREE RIVERS STEWARDSHIP DISTRICT

The Board of Supervisors of the Three Rivers Stewardship District held a Regular Meeting on November 13, 2024 at 11:00 a.m., at 5800 Lakewood Ranch Blvd., Sarasota, Florida 34240.

Present were:

Pete Williams	Chair
Dale Weidemiller	Assistant Secretary
John Blakley	Assistant Secretary

Also present:

Chuck Adams	District Manager
Jonathan Johnson (via telephone)	District Counsel
Mike Kennedy	District Engineer

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Mr. Adams called the meeting to order at 11:30 a.m. Supervisors Williams, Weidemiller and Blakley were present. Supervisors Curran and Leinaweaver were not present.

SECOND ORDER OF BUSINESS **Public Comments**

No members of the public spoke.

THIRD ORDER OF BUSINESS **Update: Merger with Lakes of Sarasota CDD and Lakes of Sarasota CDD 2**

This item was discussed during District Counsel's report later in the meeting.

- **Ratification Items**

This item, previously the Ninth Order of Business, was presented out of order.

A. Stantec Consulting Services, Inc. Agreement for Interim District Engineering Services

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, the Stantec Consulting Services, Inc. Agreement for Interim District Engineering Services, was ratified.

B. Stantec Consulting Services, Inc. Work Authorization No. 1

Mr. Kennedy presented Stantec Consulting Services, Inc. Work Authorization No. 1.

On MOTION by Mr. Williams and seconded by Mr. Weidemiller, with all in favor, Stantec Consulting Services, Inc. Work Authorization No. 1, was ratified.

FOURTH ORDER OF BUSINESS **Ratifying the Actions of the Manager in Noticing the Request for Qualifications (RFQ) for Engineering Services**

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, the Actions of the Manager in Noticing the Request for Qualifications (RFQ) for Engineering Services, were ratified.

FIFTH ORDER OF BUSINESS **Consideration of Response(s) to Request for Qualifications (RFQ) for Engineering Services**

A. Affidavit of Publication

B. RFQ Package

These items were included for informational purposes.

C. Respondent(s)

Mr. Adams stated that Atwell, LLC was the sole respondent to the RFQ for Engineering Services.

D. Competitive Selection Criteria/Ranking

Mr. Adams stated that, as there was only one respondent, it is not necessary to complete the Competitive Selection Criteria Ranking form. The Board can deem the respondent as qualified to provide the Engineering Services that the CDD is seeking.

E. Award of Contract

On MOTION by Mr. Williams and seconded by Mr. Blakely, with all in favor, deeming Atwell, LLC a qualified respondent to the RFQ for Engineering Services and capable of providing the necessary Engineering Services to the CDD, ranking Atwell, LLC as the #1 ranked respondent to the RFQ for Engineering Services and authorizing District Staff to negotiate a contract and the pricing with Atwell, LLC, was approved.

SIXTH ORDER OF BUSINESS **Consideration of Atwell, LLC Proposals for Professional Services**

Mr. Adams presented the following:

A. No. P24000662 [Wekiva Way East (Roadway II) & Dove Avenue South to Wekiva Way]

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, Atwell, LLC Proposal No. P24000662 for Wekiva Way East (Roadway II) & Dove Avenue South to Wekiva Way, in the amount of $218,000, was approved.

B. No. P24007343 [Ibis Street MURT]

C. No. P24007355 [Ibis Street MURT Survey]

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, Atwell, LLC Proposal No. P24007343 for Ibis Street MURT, in the amount of $80,000, and Proposal No. P24007355 for Ibis Street MURT Survey, in the amount of $12,500, were approved.

SEVENTH ORDER OF BUSINESS **Consideration of Lorraine Road Utilities Project Items**

A. Consideration of Interlocal Agreement Between Sarasota County, Florida and the Three Rivers Stewardship District Relating to Utility Engineering Design and Permitting for Lorraine Road, South of Clark Road

Mr. Adams presented the Interlocal Agreement. The version in the agenda did not include the updated boundaries after the merger; the version provided at the meeting has the correct boundaries after the merger.

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, the Interlocal Agreement Between Sarasota County, Florida and the Three Rivers Stewardship District Relating to Utility Engineering Design and Permitting for Lorraine Road, South of Clark Road, was approved.

B. Consideration of Developer Funding and Reimbursement Agreement

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, the Developer Funding and Reimbursement Agreement, was approved.

EIGHTH ORDER OF BUSINESS **Authorization of Request for Proposals (RFP) for Annual Audit Services**

On MOTION by Mr. Williams and seconded by Mr. Weidemiller, with all in favor, the RFP for Annual Audit Services, authorization for Staff to advertise the RFP and the designation of the CDD Board as the Audit Committee, were approved.

NINTH ORDER OF BUSINESS **Ratification Items**

A. Stantec Consulting Services, Inc. Agreement for Interim District Engineering Services

B. Stantec Consulting Services, Inc. Work Authorization No. 1

These items were addressed following the Third Order of Business.

TENTH ORDER OF BUSINESS **Acceptance of the Unaudited Financial Statements as of September 30, 2024**

On MOTION by Mr. Weidemiller and seconded by Mr. Blakley, with all in favor, the Unaudited Financial Statements as of September 30, 2024, were accepted.

ELEVENTH ORDER OF BUSINESS **Approval of August 14, 2024 Public Hearings and Regular Meeting Minutes**

On MOTION by Mr. Williams and seconded by Mr. Weidemiller, with all in favor, the August 14, 2024 Public Hearings and Regular Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS Staff Reports

A. District Counsel: Kutak Rock LLP

Mr. Johnson reminded the Board Members to complete the required four hours of ethics training by December 31, 2024.

Regarding the merger, Mr. Johnson stated that the merger is progressing, but, in consultation with the primary Landowner, the merger is progressing slowly due to the current financing efforts of one of the Lakes of Sarasota CDDs to allow them to complete the financing process before having the County take action on the merger. The merger will likely be submitted to the County in early 2025.

B. District Engineer: Stantec Consulting Services, Inc.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: December 11, 2024 at 11:00 AM**
  - **QUORUM CHECK**

THIRTEENTH ORDER OF BUSINESS Board Members' Comments/Requests

There were no Board Members' comments or requests.

FOURTEENTH ORDER OF BUSINESS Public Comments

No members of the public spoke.

FIFTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Mr. Blakley and seconded by Mr. Weidemiller, with all in favor, the meeting adjourned at 11:45 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Secretary/~~Assistant Secretary~~

Chair/~~Vice Chair~~