

**MINUTES OF MEETING
THREE RIVERS STEWARDSHIP DISTRICT**

The Board of Supervisors of the Three Rivers Stewardship District held a Regular Meeting and Audit Committee Meeting on February 14, 2024 at 11:00 a.m., at 5800 Lakewood Ranch Blvd., Sarasota, Florida 34240.

Present at the meeting were:

Pete Williams	Chair
Pamela Curran	Vice Chair
Dale Weidemiller (via telephone)	Assistant Secretary
John Blakley	Assistant Secretary
John Leinaweaver	Assistant Secretary

Also present:

Chuck Adams	District Manager
Wes Haber (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 12:00 p.m.

Supervisors Williams, Curran, Leinaweaver and Blakley were present. Supervisor Weidemiller attended via telephone.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Recess Regular Meeting/Commencement
of Audit Selection Committee Meeting**

The Regular Meeting recessed at 12:01 p.m., and the Audit Selection Committee Meeting convened.

FOURTH ORDER OF BUSINESS

Review of Response to Request for
Proposals (RFP) for Annual Audit Services**A. Affidavit of Publication****B. RFP Package**

The above items were included for informational purposes.

C. Respondents**I. Berger, Toombs, Elam, Gaines & Frank****II. Grau & Associates**

Mr. Adams stated that these are the same firms that responded to the Audit RFP for Lakes of Sarasota CDD 2; the fee schedules are identical to those discussed on the record for Lakes of Sarasota CDD 2.

D. Auditor Evaluation Matrix/Ranking

Mr. Williams presented his scores and rankings and stated that, given the similar qualifications of each respondent, cost is the factor that sets the respondents apart.

Mr. Williams stated that, in the pricing category, he scored Grau & Associates (Grau) 20 points out of a possible 20 and scored Berger, Toombs, Elam, Gaines & Frank (BTEGF) 11.49 points out of 20.

Mr. Weidemiller stated he will accept Mr. Williams' scores and ranking.

Mr. Williams scored and ranked the respondents as follows:

#1	Grau & Associates	100 Points
#2	Berger, Toombs, Elam, Gaines & Frank	91.49 Points

Ms. Curran scored and ranked the respondents as follows:

#1	Grau & Associates	100 Points
#2	Berger, Toombs, Elam, Gaines & Frank	90 Points

Mr. Leinaweaver scored and ranked the respondents as follows:

#1	Grau & Associates	98 Points
#2	Berger, Toombs, Elam, Gaines & Frank	90 Points

Mr. Blakley scored and ranked the respondents as follows:

#1	Grau & Associates	98 Points
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#2 Berger, Toombs, Elam, Gaines & Frank 90 Points

FIFTH ORDER OF BUSINESS**Termination of Audit Selection Committee Meeting/Reconvene Regular Meeting**

The Audit Selection Committee Meeting terminated at 12:04 p.m., and the Regular Meeting reconvened.

SIXTH ORDER OF BUSINESS**Consider Recommendation of Audit Selection Committee**

- **Award of Contract**

On MOTION by Mr. Williams and seconded by Mr. Leinaweaver, with all in favor, accepting the scores, ranking and recommendation of the Audit Committee, ranking Grau & Associates as the #1 ranked respondent to the RFP for Annual Audit Services, and authorizing District Staff to negotiate an agreement with Grau & Associates, and adding to the Engagement Letter the additional requirement that a draft audit be provided by May 1st of each year, was approved.

SEVENTH ORDER OF BUSINESS**Updates**

- **Required Ethics Training**

Mr. Adams stated he will forgo the explanation regarding this item, as the Memorandum is included in the agenda package. Supervisors should contact Mr. Adams with any questions or comments.

- **Boundary Amendment**

Mr. Haber stated that the Boundary Amendment cleared all committees in the Florida House of Representatives and it is awaiting floor action. It is typical for all legislative bills to be taken up on one day but that date is currently unknown. Staff is monitoring the legislative session.

EIGHTH ORDER OF BUSINESS

**Acceptance of the Unaudited Financial
Statements as of December 31, 2023**

On MOTION by Mr. Williams and seconded by Mr. Leinaweaver, with all in favor, the Unaudited Financial Statements as of December 31, 2023, were accepted.

NINTH ORDER OF BUSINESS

**Approval of January 10, 2024 Public
Hearing and Regular Meeting Minutes**

On MOTION by Mr. Williams and seconded by Mr. Blakley, with all in favor, the January 10, 2024 Public Hearing and Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel: Kutak Rock LLP
- B. District Engineer (Interim): Stantec Consulting Services, Inc.
- C. District Manager: Wrathell, Hunt and Associates, LLC

There were no District Counsel, District Engineer or District Manager reports.

- **NEXT MEETING DATE: March 13, 2024 at 11:00 AM**
 - **QUORUM CHECK**

Mr. Adams stated the March 13, 2024 meeting will likely be canceled.

ELEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

TWELFTH ORDER OF BUSINESS

**Public Comments: Non-Agenda Items
(limited to 3 minutes per individual)**

No members of the public spoke.

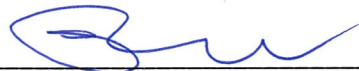
THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Williams seconded by Mr. Leinaweaver, with all in favor,
the meeting adjourned at 12:05 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair